KIDWELLY TOWN COUNCIL

3rd OCTOBER 2023

At a Hybrid meeting of the POLICY COMMITTEE held on Tuesday 3rd October 2023

|  |  |  |
| --- | --- | --- |
| Present | Town Mayor | C.Peters |
|  | Deputy Mayor | C.Morgan |
|  | Councillors | J.Gilasbey, G.Bras, A.Herbert, C.Peters-Bond, J.Maclaughland, L.Jones,  |
|  | Town Clerk | Virginia O’Reilly |
|  | Town Secretary  | A Padgett  |
| ApologiesNo apologies | Councillors | H.Griffiths, J.Westlake, S.John, G.Beer, S.RattyE.Reeves-Davies, J.Tarsnane |

**165 MEMBERS’ DECLARATIONS OF INTEREST**

There were no declarations of interest.

**166 STANDING ORDERS**

One Voice Wales has produced new model Standing Orders which have been updated to reflect changes in legislation and more modern working methods. Section under review:-

Section 2 – Disorderly conduct at meetings

It was **RESOLVED** that no changes be made

Section 3 – Meetings generally

It was **RESOLVED** that the following changes be made:-

3.a iv *in exceptional circumstances* should be defined

3.d Add *They may be permitted to speak on any item of business included in the agenda*

 *A request to speak must be made, in writing, by noon on the day of the meeting*

3.e insert *15 minutes*

 3.f insert *5 minutes*

3.h 2nd option *A person shall raise their hand when requesting to speak and stand when speaking in Full Council (except when a person has a disability or is likely to suffer discomfort). The chair of the meeting may at any time permit a person to be seated when speaking*

3.v insert *1hour 15 minutes*

It was also **RESOLVED** that an annual schedule of council meetings be posted on the 4 community noticeboards. This will be added to Section3.a i